

# SPRINGMOOR

LIFE CARE RETIREMENT COMMUNITY

1500 Sawmill Road, Raleigh, NC 27615 (919) 848-7000

An Equal Opportunity/Affirmative Action Employer

## Application for Employment

Name \_\_\_\_\_

Date \_\_\_\_\_

Position Applied For \_\_\_\_\_

## PERSONAL DATA

LAST NAME FIRST MIDDLE INITIAL

HOME ADDRESS			PERMANENT ADDRESS		
Street			Street		
City	State	Zip	City	State	Zip
Telephone-Area Code ( )	Number		Telephone-Area Code ( )	Number	
Person to contact in an emergency	FULL NAME		Telephone-Area Code ( )	Number	

## EMPLOYMENT INFORMATION

Position(s) applied for Salary Desired  
\$ per hr.

Have you ever been convicted of a crime or do you have any criminal charges pending, other than a minor traffic violation?  YES  NO

Please Initial *I understand that an offer of employment, and my continued employment at Springmoor are contingent upon satisfactory proof of my authorization to work in the United States and satisfactory background record checks.*

Have you lived continuously in the State of North Carolina for 5 or more years?  YES  NO

*\*If you answered "NO" to the above question, Springmoor is required by law to perform a State and Federal background check, including a fingerprint check, for non-licensed personnel working in Stewart Health Center.*

SOCIAL SECURITY NUMBER Are you 18 years of age or over?  YES  NO

If you are a veteran of any branch of the U.S. Armed Forces, did you acquire skills which would be relevant to the position for which you are applying?  YES  NO  N/A If yes, please describe:

Have you ever been employed by Springmoor?  YES  NO  
If so, specify location(s) and date(s) and position(s)

How were you referred to Springmoor?

When could you be available to begin work:

Type of employment desired:  Full-time  Part-time

## EDUCATION AND TRAINING

Type of School	Name and Address of School	Dates Attended (Optional)		Graduated		Type of Degree Diploma or Certificate	Major/Minor Field of Study
		From mo/yr	To mo/yr	Yes	No		
High School							
College or University							
Other Education or Training							

Academic Achievements and Activities: Please list academic honors, scholarships, or fellowships; memberships in academic honorary societies; or participation in or offices held in extracurricular activities you consider significant.

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## EMPLOYMENT EXPERIENCE

Please list your job history for the past ten years (or last five employers). Start with your present status and note any periods in which you were not employed. Include U.S. military service, summer/part-time jobs, and cooperative education assignments.

Company Name and Address	Dates Employed Month Year	Base Rate of Pay	Position Title and Description of Duties	Reason for Leaving
	From	Starting		
		\$ Per		
	To	Final		
Telephone ( )		\$ Per		Supervisor
	From	Starting		
		\$ Per		
	To	Final		
Telephone ( )		\$ Per		Supervisor
	From	Starting		
		\$ Per		
	To	Final		
Telephone ( )		\$ Per		Supervisor
	From	Starting		
		\$ Per		
	To	Final		
Telephone ( )		\$ Per		Supervisor
	From	Starting		
		\$ Per		
	To	Final		
Telephone ( )		\$ Per		Supervisor

Do you have any objections to our contacting your present employer to verify the above?

No, you may contact anytime.

Do not contact now, you may contact at a later date. (Please specify e. g., after acceptance of offer or a specific date, if appropriate.)

List current professional licenses, registrations, and professional organization affiliates.

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## BUSINESS OR PROFESSIONAL REFERENCES

NAME	YEARS KNOWN	OCCUPATION	COMPLETE ADDRESS	TELEPHONE

## OPTIONAL INFORMATION

Please include any other information you think would be helpful to us in considering you for employment, such as additional work experience, activities, accomplishments, etc.

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**CERTIFICATION:**

My signature below certifies that all information in this application is correct to the best of my knowledge and belief and that I understand that false information will result in refusal of employment or termination of employment, if discovered after date of hire. State Bill 1192 makes it a Class A1 misdemeanor for an applicant for employment in adult care homes, nursing homes, or home care agencies to falsify information on employment applications. I also authorize the employers, schools, or persons named above to provide information regarding my employment, education, character, and qualifications. I also understand this application will remain active for 30 days from the date of completion and retained in an inactive file for 1 year. I understand that nothing contained in this application or in the granting of an interview is intended to create an employment contract between myself and Springmoor. No promises for continued employment have been made to me, and I understand no such promises would be binding unless made in writing. My signature indicates my ability to perform the essential functions of the job for which I have applied.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Note: All applications will be considered without regard to race, color, age, religion, sex, natural origin, or handicap.